

**Annual Report to the Public
September 1, 2016 – August 31, 2017**

Amount of Head Start Operational Funds Awarded	\$3,508,507
(\$1,738,606 for 9/1/16 to 1/31/17 and \$1,769,901 for 2/1/17 to 8/31/17)	
Amount of Training and Technical Assistance Funds Awarded	\$39,694
Amount of Cost of Living Award	\$48,993
(\$31,295 for 9/1/16 to 1/31/17 and \$17,698 for 2/1/17 to 8/31/17)	
Amount of Non – Federal Share Required	\$899,299

Budgetary Expenditures of Head Start Funds for 9/1/16 to 1/31/17:

Salaries and Benefits	\$1,197,004
Contracted Services*	\$229,076
General Supplies	\$126,963
Other Operating Expenses **	\$33,739
Indirect Costs	\$60,044

Budgetary Expenditures of Head Start Funds for 2/1/17 to 8/31/17:

Salaries and Benefits	\$1,448,543
Contracted Services*	\$124,018
General Supplies	\$100,251
Other Operating Expenses **	\$50,148
Indirect Costs	\$63,921

Proposed Head Start Budget for 2/1/17 to 1/31/18:

Salaries and Benefits	\$2,805,265
Contracted Services*	\$366,613
General Supplies	\$109,012
Other Operating Expenses **	\$333,850
Indirect Costs	\$126,680

*Contracted services expenses include professional services, maintenance & repairs, communications, Center-wide network, building use, print, TS GOLD subscription, and ISD snack reimbursement costs.

**Other operating expenses includes employee and non-employee travel, student accident insurance policy and miscellaneous operating costs.

Reporting Period of September 1, 2016 – August 31, 2017

ACF Funded Head Start Enrollment:	480
Total Number of Children Served:	516

**Education Service Center, Region 20
Bexar County Head Start Program**

Average Monthly Enrollment: 480
Percentage of Eligible Children Served: 35%

179 children remained on the waiting list and were never enrolled in Head Start. Four-year-olds who were eligible for the state Pre-Kindergarten program, were enrolled with the school district and remained on the Head Start waiting list.

Most Recent Federal Review Results:

Based on past federal reviews and annual Program Information Report (PIR) data, the program received notification during the 2016 – 2017 school year that Bexar County Head Start Program was offered another five year grant cycle

Most Recent Fiscal Review Results:

Report on Financial Statements - We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Education Service Center, Region 20 (the Center) as of and for the year ended August 31, 2016, and the related notes to the financial statements, which collectively comprise the Center’s basic financial statements as listed in the table of contents.

Opinions - In our opinion, the financial statements referred to above present fairly, in all material aspects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Center as of August 31, 2016, and the respective changes in financial position, and where applicable, cash flows, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards - In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2016, on our consideration of the Education Service Center, Region 20’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters.

Armstrong, Vaughan & Associates, P.C.

** The fiscal audit for the 2016 – 17 school year is currently being conducted.

Percentage of Enrolled Children Received Complete Medical Exams: 50%
Percentage of Enrolled Children Received Dental Exams: 88%

Parent Engagement Activities:

Read With Me – Children take home a weekly tote bag with books, journals & writing materials to share reading with someone in their family. After the shared reading, the children draw a picture in their journal and parents write a story as dictated by the child. This literacy project is a favorite with families.

Summer Learning Calendar – At the end of the school year families received a calendar of simple, engaging activities that they could do with their child throughout the summer months.

Parenting Education – Throughout the school year, parents have the opportunity to attend a variety of parenting education topics as selected by the majority of families. The program uses the Love & Logic parenting education curriculum.

Parent Training - Currently, the program offers a variety of training topics through online parent training modules. The following topics are available on the Head Start website:

- ✓ Child Development,
- ✓ Child Discipline (child abuse & violence prevention)
- ✓ Emergency Preparedness (home safety)
- ✓ Employment Success
- ✓ Family Violence
- ✓ Healthy Relationships
- ✓ Managing Your Money
- ✓ Nutrition Budgeting
- ✓ Nutrition
- ✓ School Bus Safety
- ✓ Healthy Eating Out
- ✓ Healthy Snacks
- ✓ Healthy Weight Gain
- ✓ Physical Activity
- ✓ Sugar-Sweetened Beverages
- ✓ Anemia
- ✓ Overcoming Picky Eating
- ✓ Healthy Life Style Habits

This has been a successful avenue to provide parent training. From November 2015 to May 2016, 179 parents accessed ten different topics, with child development and child discipline being the most popular items.

The program is developing eight more online training modules for parents concentrating on nutrition health topics. The expectation is that the online training modules will be available in October 2016.

Transition to Kindergarten - The last Parent Committee meeting of the school year features Transition to Kindergarten as the primary topic. This information is also provided by the classroom teachers at their second home visit meeting with parents.

Volunteering – Parents and community members are encouraged to volunteer in the classroom and Parent Center. They are first cleared through the partnership CHR process and attend Head Start volunteer training.

Parent Committee Meetings – Parents have the opportunity to attend Parent Committee meetings throughout the school year to discuss local issues and attend a parent education topic. This activity supports program governance.

Policy Council Meetings – Parents are encouraged to participate in the monthly Policy Council meetings as a representative of their campus. This program governance activity gives a voice to parents as they guide the direction of program design and decisions.

Agency Effort's to Prepare Children for Kindergarten:

Curriculum Alignment – Curriculum used in the classrooms adhere to both the Head Start School Readiness requirements and the Texas Pre-Kindergarten Curriculum Guidelines to ensure proper alignment to school district expectations. This alignment ensures that the children are exposed to appropriate skills which will prepare them for Kindergarten. The program uses both *Frog Street Press* and *Opening the World of Learning (OWL)*.

School Readiness Plan – The program has a School Readiness Plan which outlines goals in all developmental domains. Data is extracted from the Teaching Strategies GOLD database which teachers use to document ongoing progress of individual children. The Plan is revisited three times per school year and updated to reflect current measures and improvements towards addressing children's needs and learning.

Integrated School District Model – Children are dually enrolled in Head Start and Pre-Kindergarten which affords them all the benefits from both programs. The children are on the same school campus where they will attend Kindergarten. They are familiar with staff, buildings, and the general environment. Parents are also more a part of the school system since they have spent the last one or two years in Head Start integrated into the school environment