Texas Education Agency
Division of Special Education

Instructions for Entering Data for State Performance Plan Indicator 7

Indicator 7: Early Childhood Outcomes

The percent of preschool children with individualized education programs (IEP) who demonstrate improved: (1) Positive social-emotional skills; (2) Acquisition and use of knowledge and skills; and (3) Use of appropriate behaviors to meet their needs.

Authorization: 20 U.S.C. 1416 (a)(3)(A)

Due Date: **August 16, 2019**

Sampling Allowed: No

Online Submission: SPP 7 can be accessed through TEAL at: https://tealprod.tea.state.tx.us/
SPP 7 online application is open March 1, 2019 to August 16, 2019.

General Instructions

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1. The 2017-2018 data collection period is **July 1, 2018 to June 30, 2019.** All children, ages three through five, who meet the Entry and Exit criteria, between July 1, 2018 and June 30, 2019 should be reported.

2. The application will only allow data from the current school year to be entered. "Date Services Began" or "Date Services Ended" must be between July 1, 2018 and June 30, 2019.

3. Child level assessment data will be collected using the Child Outcomes Summary Form (COSF) and submitted using the web-based State Performance Plan Indicator 7 (SPP 7) application.

4. All students with an entry record who meet the exit criteria must have an exit reason recorded.

Entry and Exit Data
1. Data must be submitted in the SPP 7 application for all three-, four-, and five-year-old children who meet one of the scenarios described below:
   - **A new student**. Summarize assessment data related to child and record the data on the COSF within 30 school days after a child, age three, four, or five, has been found eligible and placed in the Preschool Program for Children with Disabilities Program (PPCD).

   - **A transfer student from another district**. Summarize assessment data related to child and record the data on the COSF within 30 school days after a child, age three, four, or five, has transferred into special education from another district.

     Note: For a transfer student who has existing Entry Data and moves between campuses in the same district, "new" Entry Data are not required to be reported on the student by the receiving campus.

     *The term District is inclusive of charter schools.

   - **A student with an auditory and/or visual impairment enrolled in a school receiving special education services prior to age three**. Upon the child's enrollment in a PPCD program at age three, an assessment team will complete the COSF using current assessment data reflecting the child's current functioning levels as he/she prepares to enter the PPCD program. The assessment date used will be the date the assessment team meets and completes the COSF.

Texas Education Agency
Division of Special Education

- **Exit data are reported for a student with entry data who has been in the PPCD program at least six months**. Summarize assessment data related to child and record the data on the COSF no earlier than 30 school days before a student age three, four, or five, has:

  o aged out of the PPCD program
  o been dismissed from special education by the Admission, Review, and Dismissal Committee (ARDC).

- **If a 5-year-old child turns six after September 1 of the current school year** and the ARDC has determined the child will continue receiving special education services, then the assessment must be conducted and results recorded on the COSF not earlier than 30 school days (not calendar days) before the child exits the program, which may be at the end of the school year.

- **If a child turns six after the end of the school year, or on or before September 1** of the subsequent school year, then assessments are conducted and summarized, progress data on the three outcomes are recorded on the COSF and entered into the online application during the last 30 school days (not calendar days) of the regular school year.

- **Exit data (COSF Summary Data) are** <u>not reported</u> for children with Entry data, **however an exit reason must be recorded f**or the following students who:

  o left prior to 6 months in the program
  o were in the program at least 6 months and moved out of the district before meeting one of the two criteria for Exit data collection
  o left for other reasons (i.e. death)

2. There is validation on the Entry and Exit screen to make sure the child is between the ages three and six.

3. Sampling is **not** permitted for this data collection.

4. In the SPP 7 application, a child can have ONE entry record only per district. A child may have one entry record for each district the child attends.

5. After a child's Entry record is complete, an Exit record can be added for that child. Once an Exit record is started and saved, the Entry record cannot be modified or changed. Changes can only be made to Entry records from the current year. All Entry records "rolled over" from a previous year cannot be modified.

6. **"Rollover" Entry data** from a previous school year will automatically appear as a list of children on the Exit Child Outcomes screen <u>ONLY</u>.

Specific Instructions

Specific instructions for **Entering Data for State Performance Plan Indicator 7** are found by first logging in to TEAL and then clicking the following link:
https://tealprod.tea.state.tx.us/Tea.SPP.Web/SPP7/Help/WebHelp/SPPI_Help.htm#Welcome.htm