

2019-2020 ESSA Consolidated Checklist

GS2100 – Applicant Information

- Are there two different contacts listed?
- Has the LEA submitted their 2018-2019 District Gun Free Report?

PS3109 - REAP Funding Transferability

- If the LEA is REAPing, is the LEA on the REAP eligibility List?
- If the LEA is Transferring funds, does the amount transferred out appear correctly on PS3099, PS3101, or PS3107?

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PS3099: Private School Services

- If the LEA has PNPs and any Transfers from PS3109, are the amounts correct?
- IF PNPs are participating in Title I, Part A, does the amount of PNP and district reservation match the amounts on PS3101?

SC5000 - Title I, Part A Campus Selection

- Is Basis of Eligibility entered correctly?
- Is Campus Status entered correctly?
- Is the Per Pupil Amount (PPA) compliant with guidance?
 - Single Attendance Area
 - 75% rule
 - Rank and Serve
 - Grade Span Grouping
- Is the Total Campus Allocation equal to the Total Entitlement?

PS3101 - Title I, Part A

- If LEA has transfer amounts for Title II and Title IV, are the amounts correct?
- Line 1 must be at least 1 percent if entitlement is \$500,000 or more
- Line 5 – is for administrative cost including personnel
- Line 8 and 9 verify LEA has facilities on PS3102

PS3102 - Title I, Part A, Neglected and Title I, Part D, subpart 2 Delinquent

- Any closed campuses, verify no funds expended
 - Closed Neglected campus may affect Title I, Part A Entitlement
- Delinquent Facilities should update written agreements every 2 year.

PS3103 - Title I, Part C Migrant

- Is the date of the most recent consultation prior to the submission of the application?
- Is there at least one activity selected for each grade level?
- If N/A is selected, is the explanation on line 4 reasonable?

PS3104 - Title II, Part A

- If LEA has PNPs with Title II funds, line 5 has been selected
- Line 6, if selected, should see payroll for Title II at campus level.

PS3106 - Title III, Part A ELA

- Part C, if other is selected, is the description reasonable for each activity indicated?

PS3114 - Title III, Part A - Immigrant

- Part 1, if other is selected, is the description reasonable for each activity indicated?

PS3107 - Title IV, Part A

- If funds are transferred, are the appropriate amounts indicated based on the PS3109?
- Part 2A - Based on the total amount in Part 1A, is the appropriate check box selected?
- Parts 2D through 2F - If funds are entered in Part 1B, are the appropriate check boxes selected?

WV4004 – Ed-Flex Title I, Part A SW Eligibility

- If completed, verify that campus meets the requirements to request this waiver.

BS6001 - Program Budget Summary and Support

- If any funds are budgeted in 8911 for any fund source, are there any Schoolwide campuses on SC5000 combining funds? **(Federal Only or Fed/State/Local)**

BS6101 - Payroll Costs

- If TIA has indicated positions on Part 1-A, are funds reserved for administration on PS3101, Part 1, line 5?
- If the LEA has at least one SW campuses indicated on SC5000, is the SW campus personnel option (Pt. 2, line 1) checked?

BS6234 - Budget Support

- Part 4 – Field trips, out of state travel, hosting conference for all funding sources
- Did the LEA indicate either “Yes” or “No” for each funding source budgeted and for each type of Activity?
- Are funds budgeted in 6400 for funding sources indicated “Yes?”

BS6501 - Debt Service

- If the amount budgeted was not previously budgeted last year, verify with LEA Program Staff if approved.

BS6601 - Capital Outlay

- Verify any items under Title I, Part A are for Served campuses
- Unusual Cost of items may need approved through TEA
 - Not part of application
 - Award does not guarantee approval of unusual cost
 - LEA responsible for submitting documentation request.