

## INTERNET POSTINGS REQUIRED FOR SCHOOL DISTRICTS

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### ACCOUNTABILITY

- Campus Improvement Plans, District Improvement Plans & Evaluation of State Compensatory Education  
(7.3.7 State Compensatory Education Audit)
  - Update 14 Financial Accountability System Resource Guide
- Check Register & Aggregate Payroll Amount
  - OPTIONAL: This is one of the requirements for the Texas Comptroller of Public Accounts' transparency award program. This was previously linked to one of the indicators in School FIRST.
- Conflict Disclosure Statements & Questionnaire  
([Local Government Code, §176.009](#))
- Graduation Plans  
([Texas Education Code, §28.02121\(b\)](#))
  - Notice is to include information provided by the TEA on benefits of various graduation plans, levels of achievement and endorsements. Published information is to be in language(s) parents or legal guardians are most proficient for language(s) that at least 20 students in a grade level primarily speak. Effective beginning year 2014-2015.
- Notice of Accreditation-Warned or Accreditation-Probation Status  
([Texas Education Code, §39.054\(a\)](#))
  - This notice is to remain on the district's website until the rating is raised to "Accredited" status. The notice is to explain the implications of the status and steps to be taken to address the deficiencies identified by the TEA.
- Notice of Corrective Action
  - Post any notice of corrective action as required by agency correspondence.
- Performance in Community & Student Engagement as Component of Overall District & Campus Rating  
([Texas Education Code, §39.0546\(1\)\(c\)](#))
- Superintendent's Contract  
([Title 19 Administrative Code, §109.1001\(o\)\(B\)\(i\)](#))
  - The school district is to provide a copy of the superintendent's contract EITHER as a disclosure in the financial management report provided to the attendees at the Schools FIRST hearing OR by posting the contract on the district's website.
- Texas Academic Performance Report (TAPR)  
([Texas Education Code §39.362](#))
  - Performance Rating of the District
  - Definitions & Explanations of each Performance Rating
  - School Report Card
- Targeted Improvement Plan  
([Texas Education Code, §39.106\(e-1\) \(2\)](#))
  - Post Prior to Board hearing on targeted improvement plan.
- Targeted Improvement Plan for Low-Performing Campuses Hearing  
([Texas Education Code, §39.106, §39.107](#))
  - Board to conduct a public hearing on improvement plan for low performing campuses and post the improvement plan on the district's website.

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### FINANCIAL

- Adopted Budget  
([Texas Education Code, §44.0051](#))
  - Required to maintain the adopted budget on the district's website until the third anniversary of the date the budget was adopted.
- Annual Financial & Compliance Report  
(7.3.6.1 Submission Requirements)
  - Update 14 Financial Accountability System Resource Guide
- Cost & Metered Amounts for Electricity, Water & Natural Gas for Districts  
([Government Code, §226.5001\(b\)](#))
- Federal Grant Award  
(Federal Funding Accountability and Transparency Act (FFATA))
  - School districts and open-enrollment charter schools that receive federal grant awards totaling more than \$25,000 and contract awards totaling more than \$550,000, respectively, directly from the federal government on or after October 1, 2010, must report certain information, including a description of the award and, in some instances, must also report the total compensation and names of the top five schools officials. A report will be due by the end of the month following approval for a federal grant or contract, and must be updated when there are changes to specific information on file. The new reporting requirements do not apply to federal awards that passed through TEA (because TEA is covering this reporting effort for federal funds that pass through TEA). School districts and open-enrollment charter schools are responsible for initiating their own process to ensure compliance with the FFATA reporting requirements by following instructions provided by grantor agencies other than TEA.
- Financial Transparency  
([Local Government Code, §140.008](#))
  - A political subdivision, including a school district, is to post an annual report that discloses information on outstanding debt and for each debt obligation, in addition to other specified fiscal information. The district is also required to disclose per capital debt information. The district's credit rating is to be reported in addition to any other information considered to be relevant or necessary to explain the amounts disclosed by the district. Section 140.008, Local Government Code, is specific about what debt and fiscal related information is required to be disclosed. Also, the Comptroller of Public Accounts is authorized to implement rules relating to select statutory provisions. **HB 1378, 84<sup>th</sup> Legislative Session**
- Financial Transparency  
([Government Code §1201.0245](#))
  - When proposing to issue capital appreciate bonds, a political subdivision, including a school district, must post certain information about the proposed debt, in accordance with Section 1201.0245, Government Code. The information must be updated periodically to ensure it is current and accurate. **HB 114, 84<sup>th</sup> Legislative Session**

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### FINANCIAL (continued)

- Proposed Maintenance & Operations Tax Rate  
(Tax Code, §26.05(b))
  - Required if tax rate will raise more taxes than prior year if a tax rate exceeds effective maintenance and operations tax rate Summary of Proposed Budget (Education Code, §44.0041)
- Summary of Proposed Budget  
(Texas Education Code, §44.0041)
- Tax Rate Trend Information  
(Tax Code, §26.16)
  - School districts are to provide tax rate information to the County Tax Assessor Collector for the most recent five tax years beginning with the 2013 tax year. The information to be posted by the County Tax Assessor Collector is the following: adopted tax rate, maintenance and operations rate, debt rate, effective tax rate, effective maintenance and operations rate, and rollback rate. This allows taxpayers to go to a single website to view tax rate information for all taxing entities.

### GOVERNANCE

- School Board Meeting  
(Government Code, §551.056)
  - Required if the board meeting notice does not include the agenda and the district contains all or part of the area within the corporate boundaries of municipality with a population of 48,000 or more.
- Audio & Video Recordings of Open Meetings  
(Government Code 551.128)
  - School districts with an enrollment of 10,000 or more are to post a video and audio recording of each regularly scheduled open meeting that is not a work session or a special call meeting. The recording is to be posted not later than seven days after the recording of the meeting and is to remain on the district's Internet site for not less than two years after the recording was first made available. **HB 283, 84<sup>th</sup> Legislative Session**
- Bill of Rights for Property Owners  
(Government Code, §402.031 House Bill 1495, 80<sup>th</sup> Legislature, Regular Session)
  - For property owners whose property may be acquired by governmental or private entities through the use of eminent domain authority.
- Campaign Finance Reports  
(Election Code, §254.01011)
  - Required of members of board of trustees and candidates for the office of school board trustee for school districts located either wholly or partly in a city with a population of 500,000 or more, and with a student enrollment of more than 15,000. The campaign finance reports must be posted online not later than the fifth business day after the date the report is filed with the school district. The posting provisions apply to campaign finance reports that are required to be filed on or after January 1, 2012, under House Bill 336, 82<sup>nd</sup> Legislature.

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### GOVERNANCE (continued)

- Public Information Request  
([Texas Education Code, §11.1512\(d\)](#))
  - Required when members of board of trustees requests 200 or more pages of materials in a 90-day period. The number of requests and total costs to the school district during the preceding school year in responding to the requests is to be reported.
- Online Message Board  
([Government Code, §551.006](#))
  - Required if implemented by public school.
- Notice of School Board Meeting  
([Government Code, §551.056\(b\)\(3\)](#))

### HEALTH

- Immunization Awareness  
([Texas Education Code, §38.019](#))
  - Post in English and Spanish: a list of immunization requirements and recommendations, a list of health clinics in the district that offer influenza vaccine and a link to the Department of State Health Service internet website providing procedures for claiming an exemption from requirements in Section 38.001, Education Code.
- Statement for Public Inspection by School Health Advisory Council  
(BDF Legal)

### PERSONNEL

- Board's Employment Policies  
([Texas Education Code, §21.203 \(a\)-\(b\)](#))
- Group Health Coverage Report and Plan  
([Texas Education Code, §22.004\(d\)](#))
  - The annual report submitted to TRS and a copy of the group health coverage plan.
- Posting of Vacancies  
([Texas Education Code, §11.1513\(d\) \(1\) \(B\)](#))
  - Post vacant position for which a certificate or license is required or post the position at certain physical locations in the district.
- Vacancy Posting  
([Texas Education Code, §11.1513\(d\) \(1\) \(B\)](#))
  - Ten day notice of vacant position requiring a certificate of license.

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### PURCHASING

- Reverse Auction Scheduled Internet Location  
([Government Code, §2155.062\(d\)](#))

### STUDENTS

- Bullying  
([Texas Education Code, §37.0832\(e\)](#))
  - Post the procedure for reporting bullying established by the district's bullying policy
- College Credit Programs  
([Texas Education Code, §28.010 \(b\)](#))
  - Availability of college credit courses
- Dates PSAT/NMSQT and any college advanced placement test will be administered and provide instructions for participation by home-schooled pupil  
([Texas Education Code, §29.916\(c\)](#))
- Local Programs and Services Available for Homeless Students  
([Texas Education Code, §33.906](#))
  - Districts are to post information regarding local programs and services, including charitable programs and services, available to assist homeless students. This requirement applies to school district that has an enrollment of 3,000 or more and is primarily located within a county with a population of 50,000 or more. **HB 1559, 84<sup>th</sup> Legislative Session**
- Physical Activity Policies  
([Texas Education Code, §28.004\(k\)\(1-3\)](#))
  - Physical activity policy by campus level, health advisory council information, notification to parents that child's physical fitness assessment results available on request, vending machine and food service guidelines, and penalties for tobacco product use.
- Transition and Employment Guide for Special Education Students  
([Texas Education Code, §29.0112\(e\)\(1\)](#))
  - Districts are to post the employment and transition guide developed by TEA in collaboration with HHS.