

## 2019-2020 SCHEDULE OF DAYS WORKED AND PAYROLL REPORTING SCHEDULE

2019-2020										PAYROLL REPORTING SCHEDULE					
Hrs chgd to match TRS--still only working 7.50 hrs per day	TOTAL # DAYS & HOURS	HOLIDAYS	NUMBER OF DAYS WORKED	ACCUM DAYS WORKED	TOTAL DAYS WORKED	TRS HRS	ONE-HALF TRS ACCUM	*ESC-20 HOURS REPORTED - Per Attendance Cutoff	TOTAL HOURS WORKED	2019-2020					
8										# OF WEEKS	# OF DAYS	REPORTING PERIOD BEGINNING DATES	REPORTING PERIOD ENDING DATES	PAYROLL PROCESS DATE	PAYDATE
SEPTEMBER 2019	21 168	1 8	20 160	20	21	84	84	80.00 -4.00	160.0	4	28	08-15-2019	9-11-2019	9-26-2018	9-30-2019
OCTOBER 2019	23 184		23 184	43	44	92	176	80.00 -12.00	160.0	4	28	9-12-2019	10-9-2019	10-29-2019	10-31-2019
NOVEMBER 2019	21 168	3 24	18 144	61	65	84	260	80.00 -4.00	160.0	4	28	10-10-2019	11-6-2019	11-22-2019	11-26-2019
DECEMBER 2019	22 176	7 56.0	15 120	76	87	88	348	100.00 12.00	200.0	5	35	11-7-2019	12-11-2019	12-18-2019	12-20-2019
JANUARY 2020	23 184	3 24	20 160	96	110	92	440	100.00 8.00	200.0	5	35	12-12-2019	1-15-2020	1-29-2020	1-31-2020
FEBRUARY 2020	20 160		20 160	116	130	80	520	80.00 0.00	160.0	4	28	1-16-2020	2-12-2020	2-26-2020	2-28-2020
MARCH 2020	22 176	5 40	17 136	133	152	88	608	100.00 12.00	200.0	5	35	2-13-2020	3-18-2020	3-27-2020	3-31-2020
APRIL 2020	22 176	1 8	21 168	154	174	88	696	80.00 -8.00	160.0	4	28	3-19-2020	4-15-2020	4-28-2020	4-30-2020
MAY 2020	21 168	1 8	20 160	174	195	84	780	80.00 -4.00	160.0	4	28	4-16-2020	5-13-2020	5-27-2020	5-29-2020
JUNE 2020	22 176		22 176	196	217	88	868	100.00 12.00	200.0	5	35	5-14-2020	6-17-2020	6-26-2020	6-30-2020
JULY 2020	23 184	2.07 16.6	20.93 167.19	216.93	240	92	960	80.00 -12.00	160.0	4	28	6-18-2020	7-15-2020	7-29-2020	7-31-2020
AUGUST 2020	21 168		21 168	237.93	261	84	1044	80.00 -4.00	160.0	4	28	7-16-2020	8-12-2020	8-27-2020	8-31-2020
ANNUAL # DAYS	261	23.07	237.93												
ANNUAL # HRS	2088	184.6	1903.19			1044		1036.00	2080.00	52					

**\* Attention TRS retirees who retired on/after January 1, 2011:**

- o **"TRS HRS 0.50" column** – This number represents the **total** number of hours that a retiree can work **each** month without negatively impacting TRS annuity benefits. Refer to the *Teacher Retirement System Rules and Regulations*.
- o **"ESC-20 Hours Reported to TRS (Per Cutoff for Attendance)" column**– The top number represents the total number of half-time hours that fall into ESC-20's reporting period for that month. Because this number differs from the **"TRS HRS 0.50"** column, **retirees must carefully monitor** their working hours each month to be certain that they are not exceeding the amount allowed under the *Teacher Retirement System Rules and Regulations*.

For retirees working half-time, for the months highlighted, a retiree **could exceed** the total number of hours allowed to work each month (TRS HRS 0.50) by the amounts shown in the highlighted area (ESC-20 Hours...), and **negatively impact** TRS annuity benefits.

Exception: part-time fixed rate (percentage salaried). Hours are reported to TRS on a **calendar month basis** and are calculated based on the number of work days in the month and the percentage employed. Center Hours Reported column and reporting periods do not apply.

**REPORTING PERIODS ARE SUBJECT TO CHANGE  
AT THE BEGINNING OF 2020.**

Reminder: As a Retiree, **YOU** are responsible for monitoring hours allowed to work each month, in order that your retirement benefits are not negatively impacted.

*(Teacher Retirement System Rules and Regulations)*